



# Building Permit Application

City of Valley Mills | Valley Mills, TX 76689

Applicant's Name: \_\_\_\_\_

Owner's Name (if different): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_ Site Address: \_\_\_\_\_

*Permits may require drawings / plans to be submitted prior to permit issuance.*

General Contractor: _____		
Address: _____	City: _____	State: _____
Phone No.: _____	License: _____	
Plumbing Contractor: _____		
Address: _____	City: _____	State: _____
Phone No.: _____	License: _____	
Electrical Contractor: _____		
Address: _____	City: _____	State: _____
Phone No.: _____	License: _____	
HVAC Contractor: _____		
Address: _____	City: _____	State: _____
Phone No.: _____	License: _____	

Permit Use:     New                       Addition                       Pool                       Other: \_\_\_\_\_  
                    Sign                         Approach                       Storage Bld.                 Other: \_\_\_\_\_  
                    Repair                         Fence                          Alteration                     Other: \_\_\_\_\_  
                    Move                          Remove                        Parking Lot                  Other: \_\_\_\_\_

Square Feet: New: \_\_\_\_\_ Addition: \_\_\_\_\_ \*Square footage of Work: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Mayor / City Admin / Police Chief

\* Note: Valuation of Work (cost of construction); Includes: design / engineering fees, contractor's overhead and profit, structural, electrical, plumbing and mechanical work.

### Getting a Permit from the City of Valley Mills, TX

Plans must be submitted to the City prior to starting the project. City Council can approve plans or authorize the Mayor to do it.

A Building Permit Application must be filled out.

Once the City approve the plans, the fee must be paid to the City for a Building Permit. At the time of issuing the building permit, the inspection fees much be paid up front as well. For remodels, the City requires at least four (4) inspections. For new construction, the City requires approximately seven (7) inspections. Each inspection is \$80.00 each. If you fail the inspection, an additional fee will be required for the re-inspection.

For any inspection that is missed, the General Contractor could face a civil penalty of \$250.00 each.

### Inspection Procedures

Contact City Hall @ 254-932-6146 to request inspection.

Water meter boxes are NOT allowed in driveway or sidewalks.

1. Rule number "1" is the "Cover Up" rule: DON'T. All work must be inspected BEFORE it is covered up. For example, electrical, plumbing and framing must be inspected prior to insulation being installed that covers it up.
2. Temporary Power: Any time after obtaining building permit. The temporary power requires an inspection. (New Construction)
3. Plumbing rough in: Shall be inspected prior to foundation. (New Construction)
4. Piers and Foundation: All piers and foundation preparation shall be inspected prior to concrete pour. (New Construction)
5. Framing, plumbing top out, gas piping, electrical rough in, and HVAC shall be inspected together. (New Construction and Remodels)
6. Insulation: No inspection required on insulation.
7. Electrical: Will need a final inspection. (New Construction and Remodels)
8. Final inspection and Certificate of Occupancy inspections shall be grouped together. (New Construction and Remodels)
9. Concrete flatwork: Sidewalks, driveways, approaches at any time. All flatwork requires pre-pour inspection. (New Construction and Remodels)

**ORDINANCE NO. 2019-10-14**

**AN ORDINANCE OF THE CITY OF VALLEY MILLS UPDATING THE PERMIT FEE REQUIREMENTS BY REPLACING THE VALUATION BASED FORMULA WITH A SQUARE FOOTAGE BASED FORMULA FOR RESIDENTIAL DWELLINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS; PROVIDING FOR PUBLICATION; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City of Valley Mills (the "City") is a Type A General Law city located in Bosque County Texas; and

**WHEREAS,** the City has determined that it is necessary and advisable to amend the City's Code of Ordinances to protect the safety and welfare of the general public and to comply with the State of Texas new legislation, requiring the removal of valuation based permit and inspection fees for residential dwelling.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALLEY MILLS, TEXAS THAT:**

- Section 1.** The Fee Schedule of the Valley Mills, is hereby updating the Building Permit Fees. **Exhibit A Building Permit Fees**
- Section 2.** Valley Mills Code of Ordinances does not need to be modified.
- Section 3.** This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Valley Mills, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.
- Section 4.** It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction; such unconstitutionality shall not affect any of the remaining phrases,

## Exhibit A Building Permit Fees

### 1. New Construction and Existing Residential Permit Fees Residential Remodel, Repair, Alterations Permit Fees:

Residential dwelling base permit and inspection fee shall be calculated at \$0.08 per square footage. (Example: 1000 square foot home permit would cost \$80.00 For a 2,000 sq. ft. new home at \$0.08 would be \$160.00.)

#### Additional Residential Remodel, Repair, Alterations Permit Fees:

- Retaining wall; \$0.08 per sq. ft.
- Irrigation permit (Backflow of the Sprinkler System): Residential \$75.00.
- Application fees for previously revoked permits will be 50% of the original permit fees.

### 2. All non-residential dwelling base permit and inspection fee, stay as listed below.

Valuation	Fee
\$1.00 to \$10,000	\$75.00
\$10,001 to \$25,000	\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000.00.
\$25,001 to \$50,000	\$234.75 for the first \$25,000.00 plus \$6.06 for each additional \$1,000.00.
\$50,001 to \$100,000	\$386.25 for the first \$50,00 plus \$4.20 for each additional \$1,000.00
\$100,001 to \$500,000	\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000.00.
\$500,001 to \$1,000,000	\$1,940.25 for the first \$500,000.00 plus \$2.85 for each additional \$1,000.00.
\$1,000,000 and up	\$3,365.25 plus \$1.89 for each additional \$1,000.00.

**Additional Non-Residential Fees:**

- Retaining wall; \$0.08 per sq. ft.
- Irrigation permit (Backflow of the Sprinkler System):  
Commercial \$150.00
- Application fees for previously revoked permits will be 50% of the original permit fees.

**3. Misc. Other Items:**

**Demolition permit:**

- (1) Residential: \$50.00.
- (2) Commercial: \$100.00.

---

clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**Section 5.** Violation of this ordinance shall constitute a misdemeanor punishable by a fine of up to \$500.00. Each day a violation occurs or is allowed to continue shall constitute a separate offense punishable hereunder. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.

**Section 6.** All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the City Code amended or revised herein, or any other ordinances affecting the matters regulated herein which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

**Section 7.** The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption and penalty clauses of this ordinance as an alternative method of publication provided by law.

**Section 8.** This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

---